



Constitution and Bylaws

of the

AAUP Advocacy Local 6741 of the American Federation of Teachers, AFL-CIO

Article I: Name

The name of this organization is the Nationwide AAUP Advocacy Local 6741 of the American Federation of Teachers, AFL-CIO ("AFT").

Article II: Purposes

The purposes of this Local are to:

1. Support the policies and goals of the AFT and the American Association of University Professors ("AAUP") as set forth in Article 1 of the AAUP constitution, and in all matters act in harmony with the principles and procedures of the AFT and its objects as stated in Article II of its constitution;
2. Encourage the formation of campus Locals of the AFT and AAUP.
3. Serve as a vehicle for Local members to participate in the election of AFT officers and in AFT Meetings, including Conventions.
4. To advance the economic, social, and political well-being of the membership.
5. To promote the effectiveness and quality of the institutions in which our members work.

This Local is organized and operated for the above stated purposes, and for other nonprofit purposes. No part of its assets, income, or profits shall be distributable to, or inure to the benefit of, any individual, except in consideration of services rendered.

Article III: Membership

1. Eligibility for membership in this Local shall extend to all Advocacy members, active and retired, of the American Association of University Professors irrespective of whether they are members of an AAUP Advocacy Chapter. AAUP members that are members of an AAUP collective bargaining Chapter/Local are not eligible for membership in this Local. All Local members may vote in Local matters. The AFT and AAUP have the authority to charter separate advocacy

member AAUP/AFT Chapters/Locals. If any such joint chapter/local is chartered, members of such chapter/local's are not eligible for membership in this Local.

2. The Local and its Executive Committee will rely on a roster of members in good standing provided by the AAUP because the AAUP receives dues payments from the members and transmits the per capita payments to the AFT on behalf of the Local's members.
3. No person shall be denied membership, nor shall this organization ever discriminate against individual members or applicants for membership on the basis of race, creed, sex, sexual orientation, gender identity or expression, disability, social, political, or economic status, or national origin.
4. Any notice to a member or officer required under these Bylaws may be made by first class U.S. mail to the address on file or to the member's email address that is on file.
5. Discipline of members.
 - a. A member may be disciplined by the organization for actions contrary to this Constitution or to the interests of the union or its membership. Such action may only be initiated by the bringing of written and signed charges to the Executive Committee by two or more members of the local; these charges must include a specific and detailed accounting, including any documentation, of the allegations against the member.
 - b. Upon the receipt of such charges, the Executive Committee shall cause a preliminary investigation to be conducted in order to determine whether the charges against the member have merit. In addition, at this time, the Executive Committee shall give a copy of the charges to the accused member.
 - c. Following the preliminary investigation, the Executive Committee shall vote on the question of whether a disciplinary hearing should be held. If a majority of the Executive Committee votes to hold a hearing, the member shall be given at least ten (10) days written notice of the hearing.
 - d. At a disciplinary hearing, the accused member shall have the right to be represented by a person of their choice, and shall have the right to question the charges and present evidence and witnesses to support their defense. At the conclusion of the hearing, a two-thirds (2/3) vote of the Executive Committee shall be required for discipline. If a member of the Executive Committee has brought the charges against the member, that Committee member shall recuse themselves from the vote.
 - e. A disciplined member may appeal the decision of the Executive Committee to the membership by requesting a vote at the next regular meeting. A simple majority of the members voting shall be sufficient to overrule the decision of the Executive Committee to discipline.

Article IV: Officers, Delegates and Elections

1. The officers of this organization shall be the president, vice president, a secretary, a treasurer, and two Executive Committee members. The Local may merge the offices and duties of the Secretary and Treasurer. The term of office shall be two years.
2. The President shall:
 - a. be the presiding officer at all meetings of the membership, the Executive Committee;
 - b. shall appoint, with the approval of the Executive Committee, the chairs of all standing and special committees;
 - c. shall be the principal executive officer of the organization;
 - d. shall receive report and respond to correspondence of the organization;
 - e. shall supervise all employees of the organization;
 - f. shall be one of the responsible financial officers of the organization and shall be authorized to co-sign financial instruments and make regular and usual disbursements of funds;
 - g. shall represent the organization before bodies of the employer, executive and legislative officials;
 - h. shall represent the organization before the public, community organizations, and the news media;
 - i. shall be, by office, a delegate to the convention of the American Federation of Teachers and meetings or conventions of its affiliated bodies;
 - j. shall make an annual report to the organization's membership; and
 - k. shall be able to delegate the responsibilities of the office except where otherwise specified by the Constitution.
3. The Vice President shall:
 - a. assume the duties of the President in the event of the absence, illness, or death of the President;
 - b. shall oversee and assist the Representatives in their duties;
 - c. shall perform other duties as delegated by the President or assigned by the Executive Committee; and
 - d. shall co-sign financial instruments in the absence of the President or Treasurer.
4. The Secretary shall:
 - a. maintain the non-financial files and records of the organization;
 - b. be the custodian of the seal and charter of the organization;
 - c. shall record and keep accurate minutes of meetings of the membership, and the Executive Committee ;
 - d. assist the President in handling the correspondence of the organization;
 - e. perform other duties as delegated by the President, or assigned by

the Executive Committee; and
g. perform duties of the office as required by the Labor-Management Reporting and Disclosure Act.

5. The Treasurer shall:
 - a. receive record and deposit all dues monies and other income in the name of the organization;
 - b. maintain accurate membership records;
 - c. be one of the responsible financial officers of the organization and be authorized to co-sign financial instruments and make regular and usual disbursements of funds;
 - d. maintain all financial records of the organization;
 - e. arrange for an independent audit of the finances of the organization annually, consistent with the requirements of the AFT Constitution and make same available to the Executive Committee, and membership;
 - f. perform other duties as delegated by the President or assigned by the Executive Committee; and
 - g. perform duties of the office as required by the Labor-Management Reporting and Disclosure Act, and the guidelines developed by the AFT.
6. Executive Committee Members: There shall be two Executive Committee members elected by the membership at large.
7. Delegates to the AFT Convention: The Local shall also elect delegates to the AFT Convention. The delegates shall be elected by secret ballot. Nominations and elections shall be concluded no later than May 1 of even numbered years in accordance with rules established by the Local.
8. Elections: Elections for officers and delegates shall be held by secret ballot. In order to be nominated and to serve as an officer or delegate an individual must be a member in good standing of the Local and the AFT. In the event there is only one nomination for an officer or delegate position, the nominee will be declared elected by acclamation and a ballot election will not be conducted for that office/position. Nominations and elections of officers will be held in even numbered years and concluded no later than May 1 in accordance with rules established by the Local. Elections may be held by mail ballot, electronic ballot, or other reasonable method in compliance with applicable law and the AFT Constitution.
9. Vacancies: The Executive Committee is empowered to fill vacancies in any elective office provided that a vacancy in the office of president shall be filled by the vice president. The person filling a vacancy shall hold office for the remainder of the term.

Article V: Committees

1. Executive Committee
 - A. The Executive Committee shall consist of the elected officers of the Local. The majority of the Executive Committee shall constitute a quorum for conduct of business of the committee. The Executive Committee shall assume responsibility for the Local's continuing effective presence, keeping all positions on the Executive Committee filled as vacancies occur. The Executive Committee shall:
 - i. Meet regularly;
 - ii. Conduct the business of the Local between meetings;
 - iii. Make necessary appointments to complete an unexpired term of any officer; and
 - iv. Set the agenda with appropriate notice for Local meetings.
 - B. The Executive Committee may establish committees. The President shall make appointments to any committee, with the approval of the Executive Committee.

Article VI: Meetings

1. The Local shall hold regular meetings at least twice each academic year. Local and Executive Committee meetings may be held electronically. Notice of such meetings shall be provided each member by the Secretary of the Local at least five days in advance of the meeting date. An amount of members equal to or greater than the amount of individuals currently serving Executive Committee members shall constitute a quorum.

Article VII: Dissolution

Upon dissolution of the Local, its assets shall revert to the AFT.

Article VIII: Amendments

These bylaws may be amended by majority vote of the members present and voting, provided that a notice setting forth the proposed amendment or amendments an explanation thereof and known objections thereto shall have been provided to each member at least thirty days prior to the vote. The Executive Committee may initiate and propose an amendment to the membership. Also, twenty or more qualified members may initiate an amendment by submitting it in writing to the Executive Committee. All duly adopted amendments by the Local must be submitted to the AFT for review and approval prior to implementation.

Article IX: Rules of Order

Roberts Rules of Order Revised shall be the authority for this Local in matters of procedure not specified above.